

## DISCIPLINE POLICY

In developing self-discipline, students must assume an increased responsibility for their own behavior. They are expected to obey all rules and regulations developed by the school and the District, to facilitate having an orderly operation at the site. When a student violates these rules and regulations, the parents and all school personnel have a shared responsibility in taking the necessary action to correct the student's behavior. Every reasonable effort shall be made to change a student's inappropriate behavior through alternative means before implementing more severe action such as suspension or expulsion.

The guidelines describe what will be done in most cases; however, exceptions may require more severe action. The lists below are not necessarily in order. Violations may result in one or a combination of the listed consequences. Continued violations of the same rule constitutes defiance and disrespect, and could be subject to an off-campus suspension.

### **Alcohol/Drugs/Drug Paraphernalia** – Violation Education Code 48900©.

This is a Zero Tolerance District. Any alcohol, drugs, or drug paraphernalia could result in a recommended expulsion, after a 5-day suspension. A police report will be filed for any possession.

### **Weapons – Including pepper spray, mace, tasers, laser pens, soft-air pellet guns, or other personal protection items and fireworks.**

First offense: Five day suspension from school, recommended expulsion, police called. Laser pens and fireworks: 1<sup>st</sup> offense – suspension 2<sup>nd</sup> offense – referred for expulsion, police/fire called.

### **Harassment/Hate Crimes/Bullying**

First offense: Three to five day suspension from school depending on offense, possible expulsion, police involvement. Second offense: Five day suspension from school, recommended expulsion, definite police involvement.

**Truancy/Class Cuts (no make-up work allowed)** – Results in: Warning/counseling; detention/parent conference; after-school work detail; contract; suspension; probation call; drop from class; referral to School Attendance Review Board (SARB).

**Tardies** - (1) 3rd in one week – Teacher gives detention and calls home or has them make up tardy time. (2) If tardy problem, referral to administrator/counselor/parent contact/loss of class or alternative placement. Special circumstances require parent contacting school.

**Dress Code** – Dress which is “disruptive” to the educational process is not permitted. Footwear is required. Students should be neat and clean per

Education Code 35183, and follow these guidelines. The following are NOT permitted:

- Clothing with alcohol, tobacco or drug promotions, slang, sexual reference, vulgar, sexist, racist sayings, gang insignia, or basically offensive.
- Clothing that could be construed as gang related (per Sheriff's Dept.). No long coats, pajamas or bedroom slippers.
- Accessories that could be used as a weapon, such as spiked wrist or ankle bands, large spiked rings, lengthy chains, or long-hanging belts.
- Strapless, spaghetti straps, revealing garments, extreme showing of midriff or stomach, tube tops, swimsuits and NO undergarment visible.
- Shorts and skirts that are extremely short are inappropriate; men's tank shirts or sleeveless undershirts.
- Being on campus without shoes or shirt.
- No head gear worn in classes or library, office. (e.g. hats, bandanas, nets, caps, hoods).

First offense: Warning/removal/possible parent contact/detention/alternative attire

Offered. Second offense: Suspension/Parent picks up items from Assistant Principal

**Defiance/Disrespect** – (1) First offense: Teacher handles / Parent called or detention assigned (2) Second offense: Referral to administration/contract / teacher-parent-student conference / schedule change/WF / after school work detail/detention (3) Third offense: Parent conference/removal from class/suspension.

**Class Disturbance** – (1) First offense: Teacher handles / Parent called / or detention assigned. (2) Second offense: Referral to administration / contract / teacher-parent-student conference / schedule change / after school work detail/detention (3) Third offense: Referral to administration / teacher-parent-student conference / schedule change/WF / after school work detail/detention or suspension.

**Profanity in Classroom/Disrespect/Obscene Gesture Toward Staff** - (1) First offense: 1-3 day suspension / parent contact / parent-student-teacher conference / detention (2) Second offense: Removal from class/WF.

**Profanity in Classroom/Obscene Gesture** – (1) First offense: Teacher handles / Parent called / possible suspension/detention (2) Second offense: Referral /

teacher-parent-student conference / schedule change / WF / after school work detail / suspension – 2 days.

**Fighting** – (1) 3-5 day suspension off campus/parent conference. Possible police report (2) Counseling, suspension possible expulsion, possible police report. (3) Alternate placement / possible expulsion.

**Stealing** - (1) 3-5 day off-campus suspension. Possible police report (2) Possible expulsion / police report /restitution (3) Removal from school / alternate placement / parent conference / possible expulsion.

**Suspected Property Damage** – (1) First offense: Counseling/warning/parent conference/possible clean-up/monetary fine/police report based on damage (2) Second offense: Parent conference/suspension/after school work detail/police report/monetary fine (3) Third offense: Removal from school/police report/monetary fine / possible expulsion.

**Gambling/Cards** – (1) First offense: Warning to student / parent conference call / detention (2) Second offense: 1-2 day suspension. (3) 3-5 day suspension / parent conference / possible expulsion.

**Tobacco** – Any smoking or chewing of tobacco on campus, in the parking lot, sidewalk, or within 1000 feet of school is prohibited by law. (1) First offense: Warning / detention / parent call possible / suspension (2) Second offense: 1-3 day suspension/parent contact/ possible police involvement (3) possible alternate placement.

**Cell Phones/IPODS/CD Players/Earphones and other Electronic Signaling devices** that use an electromagnetic signal: (1) Cell phones **MUST be powered OFF (not on silent or vibrate)** and put out of sight at all times when in classrooms, library and office areas or when directed by any teacher or staff member from 8:00 am to 12:56 pm, except during breaks. (2) IPODS, headsets and phones with ear pieces **are never** allowed on campus at any time. (3) On a first offense, the ESD will be taken and given to the Assistant Principal and returned the next day to a **parent only**. (4) A second violation will result in the ESD being taken **for one week (7days)** and only returned **to the parent**. (5) Additional disruptions will result in a two day suspension under Ed Code 48900 (k): Disruption of school activities and defying the valid authority of school personnel.

**Skateboards and Bicycles** – Skateboards and bicycles must **NEVER** be ridden on the school campus. Students are to walk them onto campus and they must be locked up at the bike rack or skateboard rack. Violations will result in the same series of consequences as ESD's. Locks must be furnished by the student and/or parent.

## **ETHICS POLICY**

Students of the SVUSD are subject to an Ethics Policy which deals with students who cheat on tests or plagiarize assignments. All tests, quizzes, reports, homework, other assignments and any school related tests are all subject to this policy.

Cheating includes looking at another student's paper or talking during an exam. Helping another student cheat on an exam, homework or other assignment is also a violation of the Ethics Policy if it has been made clear by the instructor that students are to work on their own and not collaborate.

Students who violate the Ethics Policy while taking major state or national examinations will be removed from any and all extra class activities and elected or appointed leadership positions for the remainder of the school year, plus be suspended.

The following action may be taken for violation of this policy.

**FIRST OFFENSE:** (1) Automatic "O" (Failure) on assignment or test. (2) Parent notification (3) Referral placed in student discipline file (4) Student given a "U" in citizenship for the semester. (5) If the student is a student aide, he/she will be dropped from the class with a W/F on the first offense.

**SECOND OFFENSE:** (1) Student given "WF" in class and "U" in citizenship and work habits in which the second offense occurred. (2) Student is on probation in all remaining classes through the rest of the school year. (3) Parent conference. (4) Student removed from any and all elected or appointed leadership positions for the remainder of the school year.

**THIRD OFFENSE:** (The third offense by the student during the period of probation). (1) Student dropped from class in which violation occurs with a W/F and "U" in citizenship and work habits. (2) Student removed from all extracurricular activities, ASB, Field Trips for the remainder of the semester in which infraction occurred and one additional semester. (3) Minimum 3 day suspension and parent conference.